

**Unconfirmed Abbreviated Minutes of the Meeting of the General Dental
Council held at 9:30am on Thursday 31 January 2019
in Closed Session at CS04, 1 Colmore Square, Birmingham, B4 6AJ**

Council Members present:

William Moyes Chair
Terry Babbs
Geraldine Campbell
Anne Heal
Jeyanthi John
Margaret Kellett
Kirstie Moons
Simon Morrow
Crispin Passmore

Executive Directors in attendance:

Ian Brack Chief Executive and Registrar
Bobby Davis Executive Director, Organisational Development
Matthew Hill Executive Director, Strategy
Tom Scott Executive Director, Fitness to Practise (FtP) Transition
Gurvinder Soomal Executive Director, Registration and Corporate Resources
Lisa-Marie Williams Executive Director, Legal and Governance

Staff in attendance:

Sam Clements Head of Risk Management and Internal Audit (item 7 only)
Tracy Cooper Executive Support Manager
Ian Jackson Director for Scotland
Rachel Knight Head of Governance (Secretary)
Rebecca Cooper Head of Strategy and Research (item 6 only)

PART ONE – PRELIMINARY ITEMS

1. Welcome and apologies for absence

- 1.1. The Chair welcomed everyone to the meeting and congratulated those involved in the *Moving Upstream* conference on 30 January 2019.
- 1.2. Apologies had been received from Sheila Kumar.

2. Declarations of interest

- 2.1. All staff declared an interest in item 8, Estates Strategy Update.
- 2.2. The Chair of Council and the Chief Executive Officer declared an interest in item 10, appraisal and objectives of Chair and CEO.

3. Approval of minutes of the previous meetings

- 3.1 Council received an apology for the error which had led to the minutes not being circulated in advance of the meeting. It was **agreed** that the minutes would be approved by circulation.

4. Matters arising from the Closed Council meeting held on 13 December 2019 and rolling actions list

- 4.1. In relation to action 258, Estates strategy updates, Council was assured that the updates would include detailed financial reporting including the impact on overall GDC finances of any changes to the projected net savings across the 15-year period.
- 4.2. The action dates for actions 330 and 331, the Costed Corporate Plan and 2019 Budget respectively, to be amended from 2018 to 31/03/2019.
- 4.3. Council was assured that the workshop to discuss risk appetite was scheduled for the meeting in March, and that at last 2 hours would be allowed to ensure robust and in-depth discussion.

5. Decisions log

- 5.1. It was **noted** that no comments had been received on the abbreviated minutes of the meeting held on 4 October 2018, tabled at the meeting on 13 December 2018. Consequently the abbreviated minutes had been confirmed.

PART TWO – ITEMS FOR DECISION AND DISCUSSION

6. Draft Corporate strategy 2020 - 2022

- 6.1 The Chief Executive introduced the paper, which sought confirmation that the early draft was proceeding in the right direction, and invited Council members to provide feedback on the vision, proposed strategic objectives and supporting narrative.
- 6.2 The Head of GDC Policy and Research Programme outlined the process to date which resulted in the early draft received by Council, alongside key questions for Council to consider. These included whether the strategic aims adequately articulated the GDC ambition and supported the fulfilment of its statutory purpose.
- 6.3 The Council were supportive of the vision, values and aims and felt that the draft was close to what Council wanted.
- 6.4 There were no costs attached to the draft strategy at the current stage, but Council discussed the level of detail they expected to receive. The figures that would be included in the strategy would be robust and in the context of the current environment but could not anticipate all scenarios.
- 6.5 Council would be given an opportunity to comment on the next draft, which would be circulated in late February. The final version for consultation would be approved at the March Council meeting. An outline communication plan and update on the costings consultation would be provided no later than May 2019.
- 6.6 The Chair thanked the members of the team for their continued work on the draft Corporate Strategy.

7. Strategic Risk Register

- 7.1 Council received an update on changes to the Strategic Risk Register. The Audit and Risk Committee (ARC) had not met since the last Council meeting, so the paper provided an update on strategic risk between the last Council meeting in December and now.
- 7.2 The March Council workshops would include some time devoted to considering how risk appetite was measured and to consider whether the current approach was appropriate.
- 7.3 Council **noted** the report.

8. Estates Strategy

- 8.1 The Executive Director, Registration and Corporate Resources highlighted that the report included updates on strands 1 and 2. Collective consultation for strand 2 and group 1 individuals had completed in December 2018.
- 8.2 Council **noted** the update report.

9. EU Exit

- 9.1 The Chief Executive Officer updated the Council on GDC preparations for EU Exit. The GDC focus was on the no deal consequent loss of MRPQ. The government contingency position was a statutory instrument which would amend the law to presume that registered EU qualifications were comparable to British qualifications and would therefore be treated in the same way. The BDA and the GDC were both view that it would be unfair for registrants to bear costs associated with the proposal.
- 9.2 Council **noted** the update.

10. Chair and Chief Executive Objectives

- 10.1 The Senior Independent Member (SIM) presented the outcomes of the Chair's annual appraisal. The language of the proposed objectives for the coming year had been slightly modified from last year to make them more inclusive for patients and partners and the activities, measures and timelines had been updated.
- 10.2 The development of the Corporate Strategy 2020 was included as an activity in Annex B of the paper. After considering whether it should be a high-level objective it was agreed that the development of the strategy was the responsibility of Council as a whole, not the Chair.
- 10.3 Council **approved** the 2019 objectives for the Chair of Council subject to specified amendments and agreed that the Chair's objectives should be circulated to staff.
- 10.4 The Chair of Council presented the Chief Executive Objectives appraisal report and 2019 objectives. The CEO had five high level objectives, performance against which had been appraised in a similar process to that of the Chair. It was recommended that the objectives should remain unchanged for 2019.
- 10.5 Council **approved** the 2019 objectives for the CEO subject to specified amendments.

11. Horizon scan

- 11.1 Council received the paper.
- 11.2 The first tripartite meeting between the dental schools, postgraduate deans and GDC scheduled for 4th February 2019 should include input from the conference discussions about the passport to support the transition from education to practice.
- 11.3 Council **noted** the horizon scan.

12. Any Other Business

- 12.1 Council members thanked staff for the tour of the Colmore Square office and questioned whether there was an opportunity for more communications about the new office, which was an asset to the GDC.

13. Review of the Meeting

- 13.1 Council members noted that the acoustics of the room were not yet quite right and required some improvement
- 13.2 The shorter agenda with fewer papers was welcomed because it enabled members to focus on the topics presented.

14. Date of next meeting

- 14.1 28 March 2019, Wimpole Street.

There being no further business, the meeting ended at 11.25 am

Name of Chair:

William Moyes

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